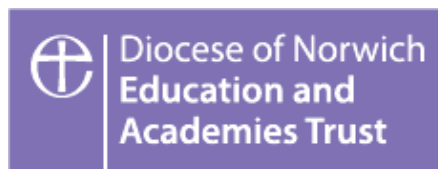


# THE NAR VALLEY FEDERATION OF CHURCH ACADEMIES

**Full Meeting of Local Governing Body at 6.00pm  
on Tuesday 17<sup>th</sup> October 2023, at Castle Acre  
CE Primary Academy & via Teams**

***'Working Together for the Good of All'***



***'Let your light shine'***

Matthew 5:16

***We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.***

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Autumn 1 2023 Agenda		
Description	Lead	Paper Ref
<b>1. Opening formalities</b> 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	See note 1
<b>2. Annual Governance Tasks</b> 2.1 Notice to update Declaration of Pecuniary and Personal Interests on GovernorHub 2.2 Election of Vice Chair 2.3 Adopt the Local Governance Committee Code of Conduct 2.4 Receive the <a href="#">Scheme of Delegation for 2023-24</a> 2.5 Receive the Terms of Reference for the LGB	Governance Professional	See note 1  See note 2
<b>3. Minutes and Actions</b> 3.1 Approve the minutes of the meeting held on 18/07/23 3.2 Review actions from previous meetings 3.3 Discuss matters arising from the minutes	Chair	Minutes Actions Summary
<b>4. Academy Improvement</b> 4.1 Receive and consider the Single Change Plan for 2023/24 4.2 Agree plan for presentations from Senior Leader/curriculum champions linked to school priorities (identified in the SCP) to the LGB 4.3 Annual Self-Assessment review of Safeguarding 4.4 Receive report from AIR meeting regarding standards and improvement; including current risk rating 4.5 SIAMS - IQ1 How does the school's theologically rooted Christian vision enable pupils and adults to flourish? (Use discussion to update the relevant section of the Summary or ongoing SEF).	Headteacher    Chair  Headteacher/ Principal	SCP/AIP   Verbal update  <a href="#">The SIAMS Framework September 2023 – Governance Tasks and</a>



**As a Governor, does what you have read, what is being said and what you have seen build a consistent picture?**

## **2 – Annual Governance Tasks**

All governors need to be familiar with the Scheme of Delegation and Terms of Reference. They provide not only valuable guidance but also assurance about where responsibilities and accountabilities lie in the Trust.

## **4 – Academy Improvement**

4.1/4.2 – Governors do not need to approve the plan but should have a good understanding of the school's priorities for its pupils.

## **5 – Risk Management**

Governors do not sign off risk assessments but should seek assurance that correct processes are in place. This provides valuable checks and balances for the Headteacher.

### **Notes**

1. Declarations should be completed by each governor via GovernorHub. Go to your profile by clicking on your name at the top of the screen and then:
  - click the Declarations tab
  - Edit or delete existing declarations of interest by clicking on the 3 dots to the right of the declaration
  - To add a new declaration, click the 'Add a new declaration' button
  - Once your declarations are correct, click the Confirm button
2. Governors should confirm that they
  - agree to abide by the LGB Code of Conduct
  - have read and understood Keeping Children Safe in Educationby clicking on the relevant button in the Declarations section of GovernorHub
3. All scheduled and Modern Governor training can be accessed via the Training tab in the DoN Governor Support area on GovernorHub.  
A guide to training that governors should prioritise is available [here](#).