



The Nar Valley Federation of Church Academies

Executive Headteacher: Mrs Anne Neary

Web: www.narvalleyfederation.co.uk

Person Specification – Apprentice Teaching Assistant Enhanced Provision

	Essential	Desirable
Qualifications	Basic general education – numerate and literate GCSE skills (or equivalent) Grade C or above (or GCSE grade 4 or above)	Classroom assistant qualifications or Phonics trained
Experience	Experience of working as part of a team	Experience of working with children with a special educational need; ideally a complex need
	Experience of record keeping	Experience of working with outside agencies
	Experience of working/interacting with children of relevant age	Experience working with children with additional needs in an educational setting
Professional knowledge	Ability to use ICT effectively to support learning.	Understands the needs of complex needs pupils
	Willing to undertake training and other CPD activities in order to further develop the specialist skills needed for the role	Knowledge of SEND practice in an educational setting
		Knowledge of communication approaches e.g. PECs, Makaton,
Professional skills, qualities and aptitudes	Has a passion for enabling all children to achieve the best they possibly can and removing barriers that prevent them from doing this	An understanding of the varied needs of children as they develop socially and academically
	Is committed to encouraging children to work towards independence	Experience in delivering first aid, medication, personal and intimate care
	Believes it is essential to and is able to develop positive relationships with children and their families	Able to work with a range of professionals from external agencies
	Able to work in team and enable a team approach to supporting the child	

	Is able to work both under teacher direction and, where appropriate at own initiative	
	Empathic to the potential challenges faced by children and their families	
	Approachable, polite and professional	
	Resilient and able to remain calm in challenging situations and to ask for help when needed	
	Flexible, can manage last minute changes when required. Good organisational skills	
	High expectations of self and others	
	Awareness of confidentiality	
	Proven written and verbal communication skills	
	Is dedicated and punctual	
	Understanding of issues related to equal opportunities	
	Committed to safeguarding procedures and practices	
	Is aware of the need to present themselves professionally (eg dress code)	