

**The Nar Valley Federation of Church Academies  
Full Meeting of Local Governing Body  
Tuesday 5<sup>th</sup> December 2017, 6pm  
Sporle Primary Academy**



Diocese of Norwich  
Education and  
Academies Trust

AUTUMN-2 2017 AGENDA			
Opening Prayer			
No	Description	Lead	Paper Ref
<b>1</b>	<b>Absence</b>		
1.1	Receive Apologies for absence		n/a
1.2	Consent/Non-consent to absence		
<b>2</b>	<b>Pecuniary and Other Interests</b>		
2.1	Declaration of any pecuniary or other interest with regard to items on the agenda		
2.2			
<b>3</b>	<b>Chair's Urgent Action</b>	Chair	
3.1	To consider any urgent action taken by the Chair on behalf of the governing body.  MD to talk to Governors about changes to SLT timetable and reasons behind this		
<b>4</b>	<b>Governing Body Membership</b>	Chair	
4.1	Review and record appointments, resignations and vacancies		
<b>5</b>	<b>Minutes of Previous Meeting</b>	Chair	
5.1	To approve the minutes of the meeting held on 10/10/2017		Minutes
5.2	Review actions from previous meetings		Actions
5.3	Matters arising from minutes		Summary
<b>6</b>	<b>Single Change Plan</b>		
6.1	Receive presentation from Senior/Middle Leader related to Single Change Plan and Standards		
<b>7</b>	<b>Headteacher's Report</b>	HT	
7.1	Receive and discuss Headteacher's Termly Evidence Book including the analysis of the vulnerable groups across the school and progress re single change plan		<ul style="list-style-type: none"> <li>• HT Report</li> <li>• SOAP</li> <li>• OO</li> <li>• SCP</li> </ul>

<b>8</b>	<b>Health and Safety</b>		
8.1	Review health and safety policy to ensure it is being implemented in line with the DNEAT policy framework		H&S Policy
<b>9</b>	<b>Committee Reports</b>	Chair	Minutes from Committee Meetings
9.1	Receive Committee Reports		
<b>10</b>	<b>Governors' Visit Report</b>		
10.1	Receive Governors' visit report as per Operational Overview		Visit Reports
<b>11</b>	<b>Designated Governor Reports</b>		
11.1	Receive reports from Designated Governors: <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• SEND</li> <li>• Looked After Children</li> <li>• Pupil Premium</li> <li>• Sports Premium</li> <li>• Health &amp; Safety</li> <li>• EAL</li> <li>• Website Compliance</li> </ul>		
<b>12</b>	<b>CPD for Governors</b>	Chair	
12.1	Plan/Review CPD/Induction for Governors		Skills Audit
<b>13</b>	<b>Statutory and Non-Statutory Policies</b>	Chair	
13.1	To adopt/approve the following Core Trust policies (available on DNEAT website): <ul style="list-style-type: none"> <li>• Behaviour for Learning Policy (approved by Standards Committee)</li> </ul>		Policies on DNEAT website
<b>14</b>	<b>Small Schools Review (only applicable to schools previously notified by DNEAT)</b>		
14.1	Agree LGB response to Annual Small School Review Question		
<b>15</b>	<b>ASP – Analysing School Performance</b>		ASP Data
15.1	Summary Report, Inspection Dashboard Summary Report – DNEAT have asked for these documents for audits, Ofsted etc, so I felt Governors just need to be aware of them.		
<b>16</b>	<b>Any Other Business</b>	Chair	
16.1	Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting		n/a
<b>Reflection: What impact will this meeting have on the outcomes for the pupils in our academ(ies)?</b>			
<b>Closing Prayer</b>			