

The Nar Valley Federation of Church Academies
Full Meeting of Local Governing Body
6.00pm, 15th May 2018
Sporle CE Primary Academy



SUMMER-1 2018 AGENDA			
Opening Prayer			
No	Description	Lead	Paper Ref
1	Absence		
1.1	Receive Apologies for absence		n/a
1.2	Consent/Non-consent to absence		
2	Pecuniary and Other Interests		
2.1	Declaration of any pecuniary or other interest with regard to items on the agenda		
3	Chair's Urgent Action	Chair	
3.1	To consider any urgent action taken by the Chair on behalf of the local governing body.		
4	Governing Body Membership	Chair	
4.1	Review and record appointments, resignations and vacancies		
5	Minutes of Previous Meeting	Chair	
5.1	To approve the minutes of the meeting held on 20/03/18		Minutes
5.2	Review actions from previous meetings		Actions
5.3	Matters arising from minutes		Summary
6	Presentation		
6.1	Receive presentation from SENDCo	KM/BV	SEND Report
7	Single Change Plan		
7.1	Receive verbal report from Headteacher including progress against Single Change Plan and standards		Single Change Plans (Sporle, CA, Narb)
7.2	Receive presentation from Headteacher related to the Bitesize Improvement Focus at Narborough		
8	Academy Budget		
8.1	Receive from Resources Committee individual Academy budget and cash flow plan		Budget Plan
8.2	Agree and propose formal budget plan for submission to the Trust Board (First formal budget plan to be submitted to the Trust by the end of May through BPS)		

9	Committee Reports	Chair	Minutes from Committee Meetings
9.1	Receive Committee Reports		
10	Governors' Visit Reports		
10.1	Receive Governors' visit reports as per Operational Overview		Visit Reports
11	Designated Governor Reports		
11.1	Receive reports from Designated Governors: <ul style="list-style-type: none"> • Safeguarding • SEND • Looked After Children • Pupil Premium • Sports Premium • Health & Safety • EAL • Website Compliance 		
12	Attendance		
12.1	Review impact of school strategy to improve Pupil Attendance		
12.2	Review Attendance: Pupils (including Persistent Absence)/Staff/Governors		
13	CPD	HT	
13.1	Review impact of CPD Programme for all staff (teachers and support)	All	
13.2	Receive report from individual governors on their CPD since September 2017		
14	Annual LGB Self-Assessment		
14.1	Complete the annual self-assessment of the LGB and submit to the Trust Board via the Governance Manager by 31 July 2018		*LGB Self-Assessment Form
15	Statutory and Non-Statutory Policies	Chair	
15.1	To adopt/approve the following NVF policies (available on Governor Hub): <ul style="list-style-type: none"> • NVF Home/School Agreement 18/19 • NVF Maths Calculation Policy 		Policies on Governor Hub
16	Any Other Business	Chair	
16.1	Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting		n/a
17	Next Meeting		
17.1	Confirm date, time and venue of next meeting		
17.2	Receive DNEAT Governance Meetings Schedule for 2018-2019 and use to develop LGB meeting schedule for next academic year		*DNEAT Governance Meetings Schedule for 2018-2019
Closing Prayer			

* These documents can be found on GovernorHub – DNEAT Governor Support – Resources – Meetings:
Full LGB

Note:

Governors may wish to bear in mind the following questions and ensure that these are addressed during discussion with the senior leadership team at the meeting:

- Have you taken account of the key lines of enquiry in your Inspection Dashboard Summary Report (IDSR)?
- Have you identified all of the key weaknesses in your self-evaluation and not overstated your strengths?
- Does your SCP address the key areas?
- Can you evidence leadership capacity by demonstrating that the actions you have taken/are taking are having a marked impact on provision and outcomes for pupils currently in the school?
- Are you well prepared to speak to the Lead Inspector and provide a full set of up-to-date information at that point?
- Can other leaders speak with the same authority, drawing upon a strong evidence base?
- Does your website represent your school as it is now and are key documents up-to-date?