

The Nar Valley Federation of Church Academies

**Full Meeting of Local Governing Body 6pm,
Monday 17th May 2021, Virtual, via Teams**

‘Working Together for the Good of All’



**Diocese of Norwich
Education and
Academies Trust**

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Governors should ask the following of each report/verbal presentation:

- 1. Where is there achievement (success) or underachievement (less success)?**
- 2. To what extent?**
- 3. Why?**
- 4. What is being done about it?**
- 5. How will we know action taken has been successful?**

Further suggested questions are listed below the agenda

SUMMER-1 2021 AGENDA		
Description	Lead	Paper Ref
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	
2. Minutes and Actions 2.1 To approve the minutes of the meetings held on 22/03/21 (including confidential) & 26/4/21 (Additional) 2.2 To review actions from previous meetings 2.3 To discuss matters arising from the minutes	Chair	Minutes & Actions Summaries
3. Conversations on Governance priorities 3.1 The OFSTED ‘Good’ descriptor for Leadership and Management states: <i>Those responsible for governance understand their role and carry this out effectively. Governors/trustees ensure that the school has a clear vision and strategy, that resources are managed well and that leaders are held to account for the quality of education.</i> What evidence is available to the governing body and what further monitoring or training is needed in the Summer Term to ensure: (a) Clear vision and strategy? (b) Resources are managed well? (c) Leaders are held to account for the quality of education? 3.2 What evidence is available to the governing body and what further monitoring, actions or training are needed to ensure we are meeting our duties for: (a) Equality Act 2010 (see note below) (b) Safeguarding		

4. Headteacher's Report 4.1 Receive verbal report from Headteacher including the analysis of the vulnerable groups across the school and progress re Single Change Plan	HT													
5. Reports from Committees and Designated/Link Governors 5.1 Receive verbal reports from Chairs of LGB Committees for meetings held this half-term: 5.1.1. Standards & Curriculum Committee – 4/5/21 5.1.2. Resources Committee (for items not covered at March meeting) – 11/5/21 (including approval of Friends of Castle Acre Primary Audited Accounts for Dec 19 – Nov 2020) 5.1.3. Receive verbal report from Designated/Link Governors regarding any activity they have undertaken since the last meeting (Safeguarding, SEND, Looked After Children, Pupil Premium, Sports Premium, Health & Safety, EAL, Website Compliance, RSHE, Achievement for All, Subject Lead Meetings) 5.1.4. Receive update from Chair regarding AIR meetings (if not covered at previous meeting)		Committee Minutes FOCAS audited a/cs												
6. Governor Monitoring 6.1 Review Remote Monitoring plan and update as required with any activities undertaken by governors 6.2 Plan for in person monitoring visits from 17 May 2021 (reflecting discussions from Section 3 above)	All	Remote Monitoring Plan												
7. Continuous Professional Development for Governors 7.1 Discuss training requirements for whole LGB and individual governors, particularly for those with designated responsibilities (reflecting discussions from Section 3 above)	All	Governors' Training Record & Skills Audit												
8. Policies 8.1 Adopt the following Core Trust Policies (check on website): <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 60%;">Policy</th> <th style="text-align: left; width: 40%;">Date emailed to Academy Office</th> </tr> </thead> <tbody> <tr> <td>Equality and Diversity Policy for employees</td> <td>24/3/2021</td> </tr> <tr> <td>Equality and Diversity Statutory Duties and Objectives</td> <td>24/3/2021</td> </tr> <tr> <td>Complaints Procedure</td> <td>29/4/2021</td> </tr> <tr> <td>Collective Worship</td> <td>29/4/2021</td> </tr> <tr> <td>Re-Appointment of Trustees and Local Governors</td> <td>29/4/2021</td> </tr> </tbody> </table> 8.2 Agree and approve the following Academy Policies: RSHE Policy - (as discussed at Standards 4/5/21 & email approval requested)	Policy	Date emailed to Academy Office	Equality and Diversity Policy for employees	24/3/2021	Equality and Diversity Statutory Duties and Objectives	24/3/2021	Complaints Procedure	29/4/2021	Collective Worship	29/4/2021	Re-Appointment of Trustees and Local Governors	29/4/2021	Chair	Core Trust Policies are on Trust website NVF policies on Governor Hub meeting folder
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9. Any Other Business Of sufficient urgency and importance to be discussed and to be agreed with the Chair prior to the meeting	Chair													
10. Closing Formalities 10.1 Date, time, venue of next meeting 10.2 Closing prayer/reflection	Chair													
Closing Reflection: How does our Christian vision inform our plans for improvement?														

Notes

Item 3.2

There is a module on Modern Governor on [Equalities](#) which governors can take to help them understand how to meet the requirements of the Equality Act 2010 and ensure there is an ongoing drive for equality and inclusion in your school.

Item 4.1 – Headteacher’s Report

Leaders have been asked to respond to the following as part of the verbal or written information they provide for governors

- Pupils’/students’ attendance, behaviour and academic achievement attainment up to March 2021. Including that of vulnerable groups.
- The academy’s response to questions that this information.
- What progress the academy was able to make in responding to these issues, including training opportunities.
- What went well / needed to be better in the remote learning (see Remote Learning SEF).
- How leaders maintained the academy’s distinctive Christian ethos during lockdown.
- Staff wellbeing.
- What progress the academy has been able to make against its Single Change Plan priorities.
- What leaders have done to recalibrate and set a new trajectory of improvement.
- Leaders’ evaluation of the support and scrutiny offered by the LGB and trust officers.