

**THE NAR VALLEY FEDERATION OF
CHURCH ACADEMIES**

**Full Meeting of Local Governing Body at 6.00pm
on Tuesday 16th May 2023, at Narborough CE
Primary Academy & via Teams**

'Working Together for the Good of All'



Diocese of Norwich
Education and
Academies Trust

'Let your light shine'

Matthew 5:16

We aim to become a community which nurtures individuals to develop a sense of belonging, purpose and self-belief in order for all to flourish and shine.

Our values of respect, responsibility, kindness, courage, hope and forgiveness are clearly illustrated in the parable of the Good Samaritan (Luke 10:25-37). This powerful message provides a basis to enable our children to flourish and shine as unique individuals.

Summer 1 2023 Agenda		
Description	Lead	Paper Ref
1. Opening formalities 1.1 Opening Prayer. 1.2 Receive Apologies for Absence. 1.3 Consent/Non-consent to absence. 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda.	Chair	See note 1
2. Minutes and Actions 2.1 Approve the minutes of the meeting held on 25/04/2023. 2.2 Review actions from previous meetings. 2.3 Discuss matters arising from the minutes.	Chair	Minutes Actions Summary
3. Academy Improvement 3.1 Receive presentation from Senior/curriculum leaders related to Single Change Plan and Standards. 3.2 Receive report from Headteacher/Principal including progress against Single Change Plan, PiXL pupil progress data and pupil absence and persistent absenteeism. 3.3 Receive a report on the impact of Curriculum Champions. 3.4 Consider recommendations from external reviews of the academy (e.g. Ofsted or Effectiveness and Capacity Audit or DfE visit letter) and agree/monitor actions.	Headteacher/ Principal	SCP/AIP – verbal update New or updated action plans
4. Academy Improvement Review 4.1 Receive report from AIR meeting regarding standards and improvement and current risk rating and feedback from external visits.	Chair & Headteacher/ Principal	Verbal feedback
5. Risk Management 5.1 Receive Risk Assessments for educational visits and curriculum areas.	Headteacher/ Principal	Risk assessments

6. Safeguarding 6.1 Receive report from Safeguarding Governor including most recent check on Single Central Record for amendments each term (including Safer Recruitment check). 6.2 Discuss the impact of Safeguarding arrangements on pupil safety.	Safeguarding governor LGB	Monitoring form
7. Monitoring and Committees 7.1 Receive website audit report from governor. 7.2 Governor Monitoring Reports. 7.3 Review and update monitoring plan for the year.	Governors	Website compliance checklist Monitoring forms Monitoring plans
8. Policies (NB: Currently no NVF Policies due for Review) 8.1 Note new and updated policies issued by the Trust. <ul style="list-style-type: none"> • Trustwide Prevent Policy • Trustwide Pupil Anti-Bullying Policy • Online Policy 8.2 Consider the updated curriculum and planning policy (academy policy). See link to NVF Curriculum Documents on Website below: https://www.narvalleyfederation.co.uk/page/?title=Curriculum&pid=41	Chair	Trust policies are on the website Curriculum and planning policy
9. Governor CPD and Succession 9.1 Plan/Review CPD/Induction for Governors (including Safer Recruitment and Safeguarding training). 9.2 Review and update LGB written Succession Plan as needed.	Chair	Skills audit/governor experience/training offer See note 2
10. Date of next meeting 10.1 Confirm date of next meeting		
Reflection <i>Are we confident that our Local Governing Body understands the academy's key priorities, knows what is being done to build upon its strengths and address its weaknesses and how our Christian vision informs this?</i>		

Considerations for Governors

Governors can use this list of questions as a prompt to formulate their own questions in the meeting. This is not an exhaustive or required list of questions.

Consider the following of each report/verbal presentation:

1. Where is there achievement (success) or underachievement (less success)?
2. To what extent?
3. Why?
4. What action is being taken?
5. How will the school know action taken has been successful and how/when will that be reported to governors?
6. How are the ethos, vision and values of the school reflected in the school's activities?

As a Governor, does what you have read, what is being said and what you have seen build a consistent picture?

Notes

1. Declarations should be completed by each governor via GovernorHub. Go to your profile by clicking on your name at the top of the screen and then:
 - click the Declarations tab
 - Edit or delete existing declarations of interest by clicking on the 3 dots to the right of the declaration
 - To add a new declaration, click the 'Add a new declaration' button
 - Once your declarations are correct, click the Confirm button
2. All scheduled and Modern Governor training can be accessed via the Training tab in the DoN Governor Support area on GovernorHub.
 A guide to training governors should prioritise is available [here](#).
 Succession planning resources are available [here](#).